

## VOLUNTEER ZAMBIA – STUDENT SPORT DEVELOPMENT OFFICER

### APPLICATION FORM: 2024/25

<b>Name</b>		<b>University</b>	
<b>Gender (Male, Female, Other)</b>		<b>Current Year of Study (1,2,3,4, or PG):</b> <b>Year of Graduation:</b>	
<b>Course of Study</b>		<b>DOB</b>	
<b>Contact Telephone Number (Mobile)</b>		<b>Permanent Address</b>	
<b>University Email Address</b>		<b>Personal Email Address</b>	
<b>Which would be your preferred group of travel to Zambia?</b>  Please rank in order of preference from 1 to 2 (with 1 being your most preferable). Please be aware that places are limited and therefore flexibility is crucial.  If you are unable to attend a certain group, please indicate the reason.		<b>Group 1</b> Arrive Zambia June 2024 Depart Zambia July 2024  <b>Group 2</b> Arrive Zambia July 2024 Depart Zambia Sept 2024  <b>Exact travel dates TBC</b>	<b>Rank / Reason</b>
<b>Do you have a current DBS? (We will provide a DBS if you do not have one)</b>			<b>Yes / No</b>
<b>If 'YES' - Issue date of most recent DBS form</b>			
<b>Do you have a current First Aid qualification? (We will provide a first aid qualification if you do not have one)</b>			<b>Yes / No</b>
<b>If 'YES' – what is the expiry date?</b>			
<b>Do you have a current Safeguarding qualification? (We will provide a safeguarding qualification if you do not have one)</b>			<b>Yes / No</b>
<b>If 'YES' – what is the expiry date?</b>			

**Why do you want to be part of Volunteer Zambia Sport & what are your motivations for applying?**

**Which role would you like to be considered for? Please select from the following:**

- Netball Development Officer
- Basketball Development Officer
- Women's Football Development Officer
- Media, Marketing & Communications Development Officer

Role Applying For (Please state):

## SPORT SPECIFIC DEVELOPMENT OFFICER ROLES

<p><b>What playing / coaching / officiating qualifications and / or experience do you have in this role?</b></p>	<p><b>What ability level or type of participants / players / teams have you worked with?</b></p>	<p><b>What experience do you have of the following 5 skillsets within your sport:</b></p>
<p>Please provide as much detail as possible relating to your playing, coaching, officiating within your sport.</p>	<p>Please provide as much detail as possible.</p>	<ol style="list-style-type: none"> <li>1. <b>Coach Development</b> (developing other coaches within your sport or other sports)</li> <li>2. <b>Increasing Participation</b> (getting more people involved in the sport)</li> <li>3. <b>Scheduling</b> (e.g., organising volunteers, running leagues / events / tournaments)</li> <li>4. <b>Leadership</b> (e.g., head coach, committee member, volunteer manager)</li> <li>5. <b>Competition</b> (e.g., organising and running competitive games / events / leagues / tournaments)</li> </ol>

## MEDIA, MARKETING & COMMUNICATIONS OFFICER ROLE:

<p><b>What experience do you have of Media, Marketing &amp; Communications?</b></p>	<p><b>What are your specific skillsets across Media, Marketing &amp; Communications?</b></p>	<p><b>What platforms / programmes / software do you use to perform your MMC work and how competent are you from Novice – Proficient – Expert?</b></p>
	<p>(e.g., social &amp; digital media, digital marketing, print marketing, PR &amp; journalism, videography &amp; editing etc. Please list all that apply)</p>	

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**If you are successful in your application, we will require you to obtain as much training, development, and experience as possible in your identified role. Please outline how you would intend doing this?**

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**Volunteer Zambia requires you to effectively collaborate with leaders /staff/ volunteers in Zambia. Please outline your experience of collaborating with others, what your role was and what the outcomes were.**

**The ability to engage, motivate & inspire people is a key aspect of Volunteer Zambia, whether that is with young leaders or Zambian staff & volunteers. What experience & successes do you have in effectively performing in a leadership role? Please outline and explain.**

**In Zambia, when undertaking your role, things can be unpredictable and challenges often occur such as coaches and leaders not receiving feedback constructively or not attending sessions, struggling to engage people from outreach activity, placements changing or being cancelled.**

**How do you personally approach challenges, unpredictability, and self-motivation / self-initiative? Please give examples of where you have had to demonstrate these things.**

**Living in Zambia for 8 weeks in an unfamiliar environment, culture, and conditions, working & living with people in a shared house can be difficult. Please provide an example of a time when you have been around a large group of people for an extended period.**

**What are your coping strategies and tactics for coping with stressful & unfamiliar situations?**

**How will you use the experience with Volunteer Zambia to further your personal development and career plans?**

**The fundraising requirements for Volunteer Zambia are high. What ideas do you have and what would be your fundraising strategy?**

<b>Emergency Contact Details</b>	
<b>Emergency Contact Name</b>	
<b>Contact Telephone Number(s)</b>	
<b>Relationship to you</b>	
<b>Second Emergency Contact Name</b>	
<b>Contact Telephone Number(s)</b>	
<b>Relationship to you</b>	
<b>Passport Details</b>	
<b>Name as appears on Passport</b>	
<b>Date of Birth</b>	
<b>Nationality</b>	
<b>Place of Birth</b>	
<b>Passport Number</b>	
<b>Place of Issue</b>	
<b>Date of expiry</b>	
<b>Medical Requirements</b>	
<b>Do you have any special dietary requirements or allergies? If so, please detail &amp; outline the additional support and / or control measures that would be needed / required when in Zambia (if any)</b>	
<b>Do you have any medical condition/disability of which the programme provider should be aware of? If 'Yes' then please detail &amp; outline the additional support and / or control measures that would be needed / required when in Zambia (if any)</b>	
<b>Do you, or have you ever suffered from any kind of mental health issues (including anxiety &amp; depression)? If 'Yes' then please detail &amp; outline the additional support and / or control measures that would be needed / required when in Zambia (if any)</b>	
<b>Please list any prescribed medication that you are taking:</b>	
<b>GP Details Surgery Name Doctors Name Contact number</b>	



**Please read the below information and sign your consent:**

The University will use the information supplied in accordance with the Data Protection Act for administrative purposes.

If you are successful, your application form and emergency contact details will be passed on to The Wallace Group, Sport in Action in Zambia. Your name and email address will be shared with Perfect Day Foundation, the UK-based charity that supports the Zambian NGOs.

Throughout the project photos & videos of students will be taken. These will be used as promotional tools through several different media outlets including websites and publications, by all stakeholders involved in the project.

I agree that all information provided is true to the best of my knowledge and I will notify The University if any of the details provided change before the end of my Ideals placement.

I give consent that my details can be shared as stated above.

I give consent that my photo / video may be taken and used in future promotional media

**Signed :**

**Date:**

**Please submit the application form to Neil Rankin [neil.rankin@ed.ac.uk](mailto:neil.rankin@ed.ac.uk)**

**Closing Date: This is currently open-ended**

**Following your application you will be invited to attend an interview.**