

PRESIDENT

Introduction

The role of Sports Union President is essential to the smooth operations of the Sports Union and its member Clubs. No two days in the role will be the same so an applicant must have a wide variety of skills and be prepared to develop their skills quickly and effectively. You must lead on the creation, development and delivery of Sports Union policy as well as general activities. A good President will be a strong advocate for Sport and Physical Activity and specifically of the Sports Union itself. Good organisation, strong communication skills and a strong public image are essential to the role. You will handle the planning and management of a large budget so financial management skills are essential to the role. You must be able to lead fellow students, while also working as an equal part of the EUSU staff team, and coordinating and delegating to the Executive Committee. This truly is a diverse, yet highly enjoyable role, offering fantastic experience straight out of university.

Job Role

The primary responsibility of the Sports Union President is to fulfil the following roles. It is important to note that special projects, such as manifesto promises, make up a small portion of the President’s time (please refer to % on time in left column). A President must fulfil these basic roles in order for the Sports Union to succeed. A candidate should not apply for the role unless they believe they can fulfil the following, finding time to develop the Sports Union out with this business as usual work.

<p><i>Advocacy, Engagement & Partnerships.</i></p> <p>35%</p>	<ol style="list-style-type: none"> 1. Manage the relationships between the Sports Union and the Member Clubs of the Sports Union, 2. Promote in the first instance the Sports Union to all students of the University of Edinburgh, 3. Be the face of the Sports Union at public and University specific engagements, 4. Represent the Sports Union to hierarchy of the University, and University partners such as the Student’s Association etc, 5. Attend all appropriate SSS meetings, including the Sabbatical Students Forum. A President of Edinburgh is also highly encouraged to stand for election to another SSS committee or BUCS committee, 6. Lead on the delivery and development of the Sports Union’s Charity Partnership(s), 7. Chair, including but not limited to: General Meetings; Annual General Meeting; Special General Meetings; Executive Committee Meetings; Blues and Colours Committee Meetings; Awards Committee Meetings; Staff Committee Meetings; and any other appropriate meetings.
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	<p>This includes preparing the agenda and papers for these meetings. This will often consist of 2-3 nights a week of meetings out of office hours.</p> <p>Overall responsibility for liaison with staff with regards to Club / Staff & Exec 1-2-1 programme, with aim of maintaining and improving communication between the Sports Union and member clubs.</p>
<p><i>Finance</i></p> <p>20%</p>	<ol style="list-style-type: none"> 1. Convene the Summer Finance Committee, 2. With the Honorary Treasurer, the Senior Treasurer, and the most Senior Member of Staff, develop a workable EUSU Budget for the forthcoming year, 3. Throughout the year, maintain close management and delivery of the EUSU budget, 4. Work closely with the Accounts Manager in their role overseeing the financial workings of the SU on the whole, 5. Ensure that EUSU is in the necessary position to fulfil its criteria for successful management audit at the end of the financial year, 6. Collate the Club Budgets and ensure financial responsibility from all Clubs, 7. Decide upon and deliver the Club Grants for the Full Member Clubs for the forthcoming year, 8. Deliver all Club Fines or Club Loans, 9. Fulfil the actions prescribed by the Finance Committee, 10. Work with the Partnerships and Alumni Officer and EUSU Staff team to garner new sponsorship contracts and deliver existing contracts.
<p><i>Planning and Development</i></p> <p>20%</p>	<ol style="list-style-type: none"> 1. Oversee the delivery of EUSU's stated aims and Constitution. Ensure that proper policy and procedure is taken into account in all planning of EUSU, 2. Alongside the Staff, take a lead role in the delivery of club development projects, 3. Uphold the EUSU Constitution in all strategic thinking to develop the future of EUSU through policy management and development, 4. Maintain up to date records of the EUSU Constitution and policy and procedure documents, 5. Oversee Club discipline issues, while encouraging Clubs to develop appropriately out of such instances of poor planning or discipline, 6. Develop new policy to ensure the continual development and success of EUSU, 7. Construct, plan, write and deliver the Planning

	Submission to the University Triumvirate committee across 3 meetings in the year.
<p><i>Widening Participation</i></p> <p>10%</p>	<ol style="list-style-type: none"> 1. Support the delivery and development of the current Intramural and Recreational Sport programmes, 2. Work with the Student’s Association to deliver the Participation Grant, 3. Develop new methods of encouraging more students from getting involved in sport. Key to this is identifying and overcoming any potential barriers to sport.
<p><i>Events</i></p> <p>5%</p>	<ol style="list-style-type: none"> 2. Alongside the staff team decide on the events calendar for the next academic year, 3. Support the planning and delivery of various events throughout the year, including Presidents’ Ceildih, Varsity and other events, 4. Lead on the implementation of new events to the Sports Union events programme, 5. Play an important role in the planning and delivery of the EUSU Ball in January of each year. 6. Support with the administration for events.

<p><i>General Administration</i></p> <p>5%</p>	<p>1. Alongside administrative tasks related to the above areas, from time to time it will be necessary for the Sports Union President to support the staff team with more general administration.</p>
<p><i>Implementation of new policies</i></p> <p>5%</p>	<p>1. This is free time for the President to mould any special projects they intend to achieve over the course of the year.</p>

An eligible candidate for President must:

Have served one year on the Executive Committee;

OR

Two years as Club President (or

equivalent);

OR

One year as Club President (or equivalent) and one year in one of the following roles:

- Club Vice President (or equivalent)
- Club Treasurer
- Club Secretary
- Member on SU Finance Committee
- CVA Intern

The Sports Union President is a sabbatical role, working full-time from the Sports Union Office.

Information about sabbatical officer roles, including the sabbatical officer stipend can be found on the University of Edinburgh laigh year regulations.