

## **SPORTS UNION VICE PRESIDENT (INCLUSION) – JOB DESCRIPTION**

This document should provide information on the volunteer role of Sports Union Vice President (Inclusion).

If you have any queries with regards to this position please e-mail [Sports.President@ed.ac.uk](mailto:Sports.President@ed.ac.uk).

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**Role Title:** Sports Union Vice President (Inclusion)

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**Responsible to:** Sports Union President  
Sports Union Executive Committee  
Sports Union Membership

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**Requirements to run:** Must have served one year on the Sports Union Executive Committee; OR one year as a Club Captain / President, Vice-Captain / Vice-President, Secretary or Treasurer; OR one year as Ordinary Member on the Finance Committee.

Must be a matriculated student of the University at the time of election and during time in role.

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**Recommended qualities/ skills & experience:** An understanding of the barriers facing students with regards to accessing sport at the University

An awareness of Sports Union structure and organisation

Strong communication, organisational, planning, and delegation skills

Pro-active, and enthusiastic, individual who has the ability to work unsupervised

Experience of chairing a meeting and leading discussion, including leadership of a small group

Must be committed, and able to contribute time and effort to the role

Dedication to the improvement of the University's sporting offer

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**Key responsibilities:**

Drive forward the Sports Union inclusion agenda, through organising events/initiatives and monitoring relevant data.

Liaise with the University and key EUSA representatives with a view to breaking down barriers for all students looking to engage with sport at the University.

Attend Equality, Diversity and Inclusion (EDI) working groups and panels.

Actively support Sports Union President with advocacy and representation work, both internal and external of the University.

Shall act as deputy to the Sports Union President.

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**Time commitment:**

8-10 hours per week throughout the academic year.

Be able to attend various Sports Union meetings throughout the year.

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