

SPORTS UNION VICE PRESIDENT (INCLUSION) – JOB DESCRIPTION

This document should provide information on the volunteer role of Sports Union Vice President (Inclusion).
If you have any queries with regards to this position please e-mail Sports.President@ed.ac.uk.

Role Title: Sports Union Vice President (Inclusion)

Responsible to: Sports Union President
Sports Union Executive Committee
Sports Union Membership

Requirements to run: Must have served one year on the Sports Union Executive Committee; OR one year as a Club Captain / President, Vice-Captain / President, Secretary or Treasurer; OR one year as Ordinary Member on the Finance Committee.
Must be a matriculated student of the University at the time of election and during time in role.

Recommended skills / experience: An understanding of the barriers facing students with regards to accessing sport at the University.
An awareness of Sports Union structure and organisation.
Strong communication, organisational, planning, and delegation skills.
Pro-active, and enthusiastic, individual who has the ability to work unsupervised.
Experience of chairing a meeting and leading discussion, including leadership of a small group.
Must be committed, and able to contribute time and effort to the role.
Dedication to the improvement of the University's sporting offer.

Key responsibilities: Drive forward the Sports Union inclusion agenda, through chairing Sports Union Inclusion Committee and monitoring relevant data.
Liaise with key EUSA representatives with a view to breaking down barriers for all students looking to engage with sport at the University.
Overall responsibility for liaison with staff with regards to Club / Staff & Exec 1-2-1 programme, with aim of maintaining and improving communication between the Sports Union and member clubs.
Actively support Sports Union President with advocacy and representation work, both internal and external of the University.
Shall act as deputy to the Sports Union President.

Time commitment: 8-10 hours per week throughout the academic year.
Be able to attend various Sports Union meetings throughout the year.
