

## VICE PRESIDENT (INTRA-MURAL)

The Vice-President Intra-Mural plays a very important role in the development and management of EUSU's successful Intra Mural programme. Working closely with the Intra-Mural Co-ordinator and the Sports Union's Sports Co-ordinators the VPIM is responsible for organising weekly leagues and one off tournaments, as well as chairing the Intra Mural sub-committee. This is a great role for someone looking to get closely involved in running sport at Edinburgh.

<b><u>Essential</u></b>	<b><u>Desirable</u></b>
<b><u>Experience</u></b>	
<ul style="list-style-type: none"> <li>• Evidence of previous involvement with Intra-Mural sport.</li> </ul>	<ul style="list-style-type: none"> <li>• Previous experience of the organisation of Intra-Mural Sport desirable (ideally, candidate will have been IMC previously)</li> </ul>
<ul style="list-style-type: none"> <li>• Shall have awareness of Sports Union structure and organisation</li> </ul>	
<ul style="list-style-type: none"> <li>• Experience of fixture / league planning / event management essential</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of managing a sporting programme for many people and/or teams</li> </ul>
<ul style="list-style-type: none"> <li>• Ability to contribute to Sports Union policy discussion surrounding the provision of IM Sport and the development of the Recreational Sport Programme.</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of external policy on health and physical activity provision</li> </ul>
<ul style="list-style-type: none"> <li>• Dedication to the improvement of the University' sporting offer and its delivery.</li> </ul>	
<b><u>Skills and Attributes</u></b>	
<ul style="list-style-type: none"> <li>• The ability to contribute to Sports Union policy</li> </ul>	
<ul style="list-style-type: none"> <li>• A pro-active individual, with the ability to work as part of, and manage, a small group, as well as working unsupervised</li> </ul>	<ul style="list-style-type: none"> <li>• Adequate leadership skills</li> </ul>
<ul style="list-style-type: none"> <li>• Strong Computing and IT skills.</li> </ul>	
<ul style="list-style-type: none"> <li>• Excellent communication, organisational and planning skills</li> </ul>	
<ul style="list-style-type: none"> <li>• Must be highly committed, with a strong personality, and able to contribute time and effort to the role</li> </ul>	<ul style="list-style-type: none"> <li>• Able to manage up to 100 sporting teams through an Intra-Mural season, and a number of one-off events</li> </ul>
<ul style="list-style-type: none"> <li>• Must be able to work closely with SU Sports-coordinators</li> </ul>	
<b><u>Time Commitment</u></b>	
<ul style="list-style-type: none"> <li>• Should be very committed, contributing time and effort to the role</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Must</b> be able to attend Sports Union Executive Meetings (one evening Monthly), as well as other commitments as and when they arise</li> </ul>	
<ul style="list-style-type: none"> <li>• Should be able to contribute up to 8 hrs / week to the role, as well as some time during the summer months to coordinate and plan events and leagues for the coming year</li> </ul>	

<ul style="list-style-type: none"> <li>• <b>Must</b> be available during the day on Monday to administrate the weekly IM sporting offer with the IM Coordinator and SU Sports-Coordinator.</li> </ul>	
<p><b>Responsibilities</b></p>	
<ul style="list-style-type: none"> <li>• Overall responsibility for the organisation and delivery of the Sports Union's Intra-Mural Programme including Sundays of Sport / Sports Day / Varsity matches</li> </ul>	
<ul style="list-style-type: none"> <li>• Head of a Recreational Sport Committee, tasked with the development of Recreational Sport and I.M. at the University.</li> </ul>	
<ul style="list-style-type: none"> <li>• May be invited to sit on other working planning groups, and should contribute to SU Strategic Planning with respect to development of IM and Physical Activity provision</li> </ul>	
<ul style="list-style-type: none"> <li>• Responsible to Sports Union President, Executive Committee, Intra-Mural Sports Association, and membership</li> </ul>	