

SPORTS UNION VICE PRESIDENT (INTRAMURAL SPORT) – JOB DESCRIPTION

This document should provide information on the volunteer role of Sports Union Vice President (Intramural).
If you have any queries with regards to this position please e-mail Sports.President@ed.ac.uk.

Role Title: Sports Union Vice President (Intramural)

Responsible to: Sports Union President
Sports Union Executive Committee
Sports Union Membership

Requirements to run: Must have served one year on the Sports Union Executive Committee; OR two years as an IMS Club Captain / President; OR one year as Member on the IM Sport Committee; OR one year as a Club President (or equivalent), Vice President (or equivalent), Secretary or Treasurer AND experience as a Captain or Committee member of an IMS team. Candidate eligibility is at the discretion of the returning officer.

Must be a matriculated student of the University at the time of election and during time in role.

Recommended skills / experience: Previous involvement within Intramural sport at the University, in a leadership role.

A good understanding of the benefits of Intramural sport, and a clear desire to facilitate its running

An awareness of Sports Union structure and organisation.

Strong communication, organisational, planning, and delegation skills.

Pro-active, and enthusiastic individual who has the ability to work unsupervised.

Experience of fixture / league planning / event management.

Must be committed, and able to contribute time and effort to the role.

Dedication to the improvement of the University's sporting offer.

Key responsibilities: Overall responsibility for the organisation and development of the Sports Union's Intramural Sport Programme.

Sit on the Executive Committee, act as deputy to the Sports Union President, alongside the VP Inclusion and act as Sports Union President in the absence of the President.

Lead the Intramural Sport Committee, chairing a variety of meetings.

Communicate with the Intramural Coordinator, supporting them in their role and aiding their development.

Attend a variety of frequent Sports Union meetings, including but not limited to the Awards Committee, Blues & Colours Committee and Finance Committee, representing the interests of both Intramural Sport and the Sports Union overall.

Liaise with the Sports Coordinator Competitions and Sports Participation

Activator to work on long-term development of the Intramural provision and widening participation throughout the University.

Consistently represent Intramural Sport and actively encourage more students to participate.

Time commitment: Approx. 10 hours per week throughout the year.

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