

# CAPTAIN'S CHECKLIST



Use this handy checklist to ensure you have covered all responsibilities of captaincy prior to the **listed deadline**. Please keep an eye on communications from your IM officers.

League Sign Up via the products tab (**deadline 21st September**)

Read Competition Rules and Captains Handbook (**prior to games**)

Attended Captains Training (**26th September 18:00**)

Attended “Give it a Go” if looking to recruit players (**W/C 18th September**)

SU Memberships – All Players (**deadline 28th September**)

Introduced yourself to IM Officer and confirmed means of communication (**prior to games**)

Attended General Meeting 1 (**Start of November**)

Applied for IMS Award (Vice President Award and Intramural Committee Award) – if interested (**before end of November**)

Register interest for yourself and your players in the All Stars Matches with league officer (**before end of semester 1**)