



# BUCS Individual Championships Policy

Our aim is to support clubs to make sure they can allow for as many UoE students to participate as possible. So please make contact with the Sports Coordinator for support in doing this.

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## Entries

Entries to all BUCS events will be paid for by the Sports Union. Clubs will be required to contribute to the entry fees if they are over £1500

- The cost difference between the Stage 1 and Stage 2 entry fee will be passed on to the club.
  - If any athlete withdraws from any BUCS event the full entry fee will be passed on to the club.
  - If BUCS charge a fine for any reason this will be passed on to the club.
  - All athletes taking part in BUCS events must have an SU Membership.
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## Transport Policy

Transport can be booked for all BUCS events by the SU Office.

All clubs must be aware of the SU Transport Policy which can be found [here](#).

The SU will only cover the cost of transport to BUCS Final events where teams are required to qualify to attend.

One-off events and qualifying events will not be eligible for funding. If this is going to be a problem please speak with the Sports Coordinator.

The Sports Coordinator will confirm if funding is available at the time of making the booking.

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## Car/minibus/Coach

Travel by personal car is allowed but the SU Office must be informed prior to the departure.

- All Arnold Clark and Coach transport booking forms should be fully completed and sent to [esusu.bookings@ed.ac.uk](mailto:esusu.bookings@ed.ac.uk)
  - [Trip forms must be completed prior to any journey being carried out.](#)
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## Train

Train travel tickets can be purchased on behalf of the club by the SU Office and the cost charged back to the club.

Confirmation of this decision must be made by the club treasurer in writing to [ollie.cruickshank@ed.ac.uk](mailto:ollie.cruickshank@ed.ac.uk)

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## Plane

If clubs are looking to travel by plane tickets can be booked by the SU Office and the cost charged back to the club.

Confirmation of this decision must be made by the club treasurer in writing to [ollie.cruickshank@ed.ac.uk](mailto:ollie.cruickshank@ed.ac.uk)

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### **Accommodation Policy**

The SU will only cover the cost of accommodation if deemed necessary by the Sports Coordinator to BUCS Final events where teams are required to qualify to attend. One-off events and qualifying events will not be eligible for funding. If this is going to be a problem please speak with the SU Sports Coordinator.

The Sports Coordinator will confirm if funding is available at the time of making the booking.

The SU will be able to assist with booking the accommodation and the cost charged back to the club. Confirmation of this decision must be made by the club treasurer in writing to [ollie.cruickshank@ed.ac.uk](mailto:ollie.cruickshank@ed.ac.uk)

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### **Notes**

If any athlete withdraws from a funded BUCS event the full costs of travel and accommodation will be passed to the individual.

Please make sure you have contacted all of your members and also any Performance athletes who may not currently be a member of your club.

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